

**Office of Technology Management
General Instructions for
Mobile Software Application
Disclosure Form**

Thank you for disclosing your mobile application to the Office of Technology Management (OTM). This Disclosure Form provides basic information which helps the OTM evaluate the mobile application disclosed herein and to determine if it meets the requirements of the various mobile platform agreements that govern the technical and substantive requirements of developing a mobile application ("Application").

It is not necessary to answer every question in order to submit this disclosure form. If you do not know an answer, if you have any questions, or would like assistance completing the form, please contact the OTM at (217) 333-7862 (phone); or OTM@illinois.edu.

Use the following guidelines while filling out the form:

- This form should be filled out either by or in concordance with the Principal Investigator of the disclosing team. If a student is filling out this form, please inform the P.I. before filing.
- Provide as much information about the Application as possible. When identifying creators, use the broadest spectrum possible.

The disclosure form is available in two formats: as a .pdf file, or as a downloadable Microsoft Word or .rtf document. Please use whichever format is most convenient for you. If you submit the disclosure form online and would like to include supporting documentation, it can be transmitted electronically along with the form or sent as hardcopies to the OTM through campus mail.

If you want to send hardcopy printouts of disclosure forms or supporting material, please direct them to:

Office of Technology Management
319 Ceramics Building, MC-243
105 South Goodwin Avenue
Urbana, Illinois 61801-2901

In addition to sending the form to the OTM, please distribute additional copies to:

- each Creator
- Unit Executive Officer(s)

Upon receipt of the completed disclosure form, the OTM will assign it to a technology manager who will arrange an introductory meeting. The purpose of this meeting will be to acquaint you with the OTM process, gain a more comprehensive understanding of the Application and define next steps.

1. NAME OF APPLICATION (if there is one at this time)

2. CREATORS

List all those who helped contribute to the Application. Please place an asterisk (*) next to the name of the inventor filing this disclosure form. If any person holds a sole or joint appointment with any other university, company or governmental agency, please note that fact. **This form should be filled out either by or in concordance with the Principal Investigator of the disclosing team. If a student is filling out this form, please inform the P.I. before filing.**

<u>Creators</u>	<u>Department</u>

3. DESCRIPTION OF THE APPLICATION

4. SPONSORSHIP

Identify all grants, contracts, and other sources of funds contributing to the research that may have led to the Application. Be liberal in the interpretation. The OTM will take care of the contractual reporting obligations associated with your funding.

<u>Agency or Sponsor</u>	<u>Grant/Contract/Other Number</u>	<u>BANNER/UFAS No.</u>

5. TECHNICAL DETAILS OF THE APPLICATION

Hardware/Device Requirements	
User Interface	
Required Utilities	
Programming Language	

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Current State of Development	
3 rd Party Code Included	
Development Tools Used	

6. APPLICATION PURPOSE

Did you develop the Application with the intent of distributing for a fee or without a fee?

Specify uses for Application (e.g., gaming, educational, social networking, sports, health, news, etc).

If applicable, what are the commercial uses for the Application?

What do you think the price of the App should be?

7. POTENTIAL USERS

Who are the potential end users of your Application?

*Please note that you may be required to complete and sign additional documents if required by the particular company for whom the Application is being developed.